



Job Description: Community Oral Health Officer (1)

Reports to: Medical Director

Summary: The position is responsible for providing dental treatment and hygiene to prevent dental decay by examining, treating, cleaning patients' teeth and providing education to patients on how to care effectively for their teeth and gums, and the effects of diet on oral health.

Qualifications

- Diploma in Community Oral Health
- 2 years of experience as a COHO in a health facility preferably in a rural setting.
- Good communication and presentation skills.
- With Practicing License (Where applicable)
- Strong leadership and analytical skills.
- Mature, friendly, confident and caring in nature

Position Responsibilities

- Develop and carry out dental health education to community and MFK partners.
- Carry out surveys within the community to help determine oral health status and needs and report to the Management and other relevant bodies for action.

Position: **Pharmaceutical Technologist (1)**

Reports to: **Pharm Tech in Charge**

Duties/ Responsibilities

- Dispensing or supervising the dispensation of medications and related supplies, according to physicians' prescriptions
- Reviewing prescriptions for accuracy
- Checking for drug interactions
- Compounding medications and preparing special solutions
- Counseling patients regarding appropriate use of medications
- Overseeing daily ordering, as well as automatic refills

- ❑ Collaborating with other healthcare professionals to plan, monitor, review, and evaluate patient effectiveness
- ❑ Recommending drug therapy changes when appropriate
- ❑ Complying with drug laws as regulated by Pharmacy and Poisons Board of Kenya.
- ❑ Educating patients and staff on drug therapies

Qualification / Requirements:

- ❑ Diploma in Pharmacy
- ❑ At least two (2) years' work experience as a Pharmaceutical technologist
- ❑ Excellent communication and leadership skills.
- ❑ Duly registered and licensed by the Kenya Pharmacy and Poisons Board
- ❑ Ability to plan, multi-task and manage time effectively.
- ❑ Strong report writing and record keeping ability.
- ❑ Good computer and database skills.

Interested candidates on any of the positions should submit their applications, enclosing a detailed CV, copies of academic testimonials and names of three referees and day time telephone contacts to: -

The Administration Officer,
Matibabu Foundation,
P.O. Box 230 – 40607,
Ukwala, Kenya.

OR

E-mail to info@matibabukenya.org so as to reach us not later than 7th April 2021.